

Terms & Conditions

Packages

- Please note that there are 2 wedding packages available giving our bridal couple a choice to suit their pocket
- We will be very happy to tailor make a Package around your personal requirements
- Final numbers must be confirmed 14 days prior to the wedding
- Our wedding package prices are valid until June 2017

Garden or Venue Ceremony

- Package 2 includes a ceremony, whether in the garden or in one of our venues
- Chairs and white covers are included in the package

Reception Venue

- All day functions must terminate by 18h00. Thereafter a fee of R1000.00 per hour, or part thereof, will be levied
- Evening functions must terminate by midnight. Thereafter a fee of R1000.00 per hour, or part thereof, will be levied
- Please ensure that any additional guests or day visitors who are not staying at Everglades are booked in at Reception for meals, functions, etc
- Meals for DJ's, musicians, etc. will also be charged for
- All prices quoted are inclusive of VAT at 14%
- A 10% gratuity will be charged on the food and beverage portion of your account

Payment

- The wedding cost will include a Refundable Breakage deposit of R 5000.00; this will be paid after the wedding reconciliation has been done

- The wedding charge will be split into three even payments, the first payment payable within 7 days of signing the wedding contract, terms and conditions
- The second payment will be 30 days thereafter and the last payment must be settled 30 days prior to the wedding
- **If however, the wedding is imminent then a 50% deposit is required upfront and the balance payable 30 days prior to the wedding**
- The final wedding account, plus full Bar Tab and any additional rooms you may have reserved is due 30 days prior to the wedding date
- **All guests accommodation must be settled directly with the hotel prior to arrival**
- A 10% gratuity will be charged on the food and beverage portion of your account
- This payment should be deposited into our bank or via EFT. Proof of payment to be sent to our reservations@everglades.co.za

Banking details

Nedbank

Everglades Hotel

Acc. No. 1343075637

Branch 198765

Payment Reference:

Surname / date of wedding

Breakages

- The client will be responsible for the safe keeping of, and any damage caused to, equipment hired on their behalf whether hired by the client or by Everglades on behalf of the client. Breakages and damage to equipment will be deducted from your deposit. The Everglades Hotel will not be held liable for any loss or damage resulting from the presence of yourself or your guests or their respective properties whilst on the Everglades Hotel premises.
- The client/s hereby indemnifies the Everglades hotel against all or any claims that might be brought against it.
- Only food and drink purchased from or through Everglades Hotel may be consumed on the hotel premises.

Accommodation

- Everglades Hotel has 52 Rooms in four categories and sleeps 110 guests nearby B&B available for extra accommodation
- Bridal party check in 10 am on day of wedding or 2 pm the day before because guests
- Wedding guests check in 10am on day of wedding or 2 pm a day before
- We require a final Guests Rooming list 30 days prior to the wedding date wedding rate

Children

- There is no charge for children under 3yrs, however they are to be supervised at all times as we have a swimming pool.
- Children between 4 and 12 will receive a 50% discount off the Reception charge as well as the accommodation.

Please sign that you have read and understood the above terms and conditions and e-mail it back to reservations@everglades.co.za

PLEASE PRINT CLEARLY

Signed aton this.....day

Of2017

Full Name.....

Signature.....